



Role description

Associate global director – the Americas

Role title	Associate global director (AGD) – the Americas
Department	RCP Global – Membership Support and Global Engagement (MSGE)
Role context	<p>The Royal College of Physicians (RCP) plays a pivotal role in setting the standards and, through a variety of activities, influencing the quality of medical practice in hospitals. It conducts examinations, carries out training, education and research activities and advises the government and the profession on health and medical matters.</p> <p>Over 20% of RCP members and fellows are based outside of the UK across approximately 120 countries. Many UK-based members and fellows also contribute to the delivery and shaping of healthcare systems globally. In partnership with our global membership and partners, and by leveraging our respected brand and the UK's reputation in global health, the RCP is well-positioned to support developing healthcare systems and the medical communities working in these countries.</p> <p>This post is open to RCP fellows based within or outside of the UK.</p>
Purpose and scope	<p>The RCP's <u>Global strategy (2021–24)</u> was launched in January 2021 and the post-holder will play a key role in supporting the delivery of the strategy's vision, mission and principles.</p> <p>The purpose of the post is to identify areas of focus, potential funding opportunities and partnerships within the Americas region and to further develop the RCP's programme of activities.</p> <p>The role requires the post-holder to act as a representative of the RCP, both within the UK and internationally, attending relevant meetings and undertaking travel where necessary.</p>
Reports to	Global vice president
Direct reports	<u>International advisers (IAs)</u> and fellowship graders within the region
Works closely with	<ul style="list-style-type: none">> Global vice president> Head of Global> Global team> Other AGDs, IAs and fellowship graders



Major responsibilities

The RCP's Global strategy outlines a themed approach to its activities and the key responsibilities of this role are aligned to those themes.

Membership and fellowship engagement

- > Identify opportunities to support and engage with the membership within the region.
- > Build and maintain relationships with key individuals and organisations within the region.
- > Chair quarterly Fellowship Grading Panels and international adviser meetings for the region and support colleagues to progress work between those meetings.
- > Facilitate the nomination of new fellows and promote RCP membership growth and diversification in the region.
- > Support international advisers in the development of local networks of members and fellows by country, or by region.

Medical Training Initiative and supporting international workforce

- > Support the operational delivery, development and expansion of the Medical Training Initiative (MTI) scheme within the region.
- > Support international advisers with the recruitment, interviews and development of a returned MTI alumni network.
- > Support the selection and placement of MTI doctors from the region into training opportunities in the NHS. Work closely with the MTI team and the associate global director for MTI.
- > Identify suitable organisations within the region and facilitate formalised MTI partnerships between these and the RCP.

Education and training

- > Support the development and delivery of clinical and non-clinical educational and training initiatives within the region, involving RCP fellows in delivering training, whether in support of the MRCP(UK), local curricula or targeted specialty training.

Conferences and continuing professional development events

- > Explore opportunities for, and support delivery of, conferences and continuing professional development (CPD) events – both virtual and face to face – within the region.
- > Maintain existing agreements within the region and seek out opportunities for further development.

Projects mapped to the RCP's vision, mission, principles and charitable purpose

- > Support the delivery of existing projects and programmes in the region.



- > Identify new opportunities and partners in consultation with the head of Global and the Global vice president and in line with agreed strategic priorities.
- > Work closely with and advise the appropriate project managers and head of Global.

General communication and networking

- > Maintain good relationships with all members of the Global team and wider RCP staff.
- > Attend and play an active role in the quarterly Global committee meetings, providing reports and papers as requested.
- > Work, as a team, with other AGDs towards the realisation of the RCP's global strategic objectives and work with staff and officers of the RCP as appropriate.
- > Build and maintain networks and partnerships, including those with medical institutions, members and fellows, governments, charities, funders and sponsors in line with the global strategy and agreed priorities.
- > Be a focal point for intelligence gathering, highlighting issues of importance and advising the RCP about opportunities and challenges faced.
- > Advise the Global team on the development and delivery of country engagement strategies for priority countries/regions in line with the RCP and RCP Global strategy.
- > Represent the RCP at relevant internal/external meetings and meet with other RCP officers to brief on activities.
- > Assist in appointing new IAs as appropriate.
- > Work with IAs within the region, briefing them on RCP activities and ensuring information from IAs is filtered back to the Global office.
- > Contribute to the content of the RCP website and publications as required.
- > Promote the values, ethos and expertise of the RCP.

Budget

- > Work to identify potential funding streams for new and existing activities, including:
 - > corporate sponsorship, government and charitable grants, and philanthropic donations
 - > supporting the RCP in business generation in line with the Global strategy
 - > working within the Global budget and planning activities accordingly within budget and resource constraints.

Time commitment

It is estimated that post-holders will need to devote half a day per week, plus occasional international travel. The post-holder will be expected to:

- > attend an induction, either virtually or in person at the RCP, following appointment



- > chair quarterly Fellowship Grading Panels and IA meetings
- > attend the quarterly Global committee meetings
- > take part in bi-monthly meetings with the Global vice president and head of Global (virtual or in person)
- > attend ad hoc meetings on projects or develop partnerships/opportunities as required.

**Terms and
conditions**

The role is an honorary, 1-year post, with an option of a 3-year extension if all parties agree – subject to satisfactory annual appraisal. Reasonable travel expenses will be covered, consistent with RCP policy.

The RCP positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, transgender status, religion or belief, marital status, or pregnancy and maternity.



Person specification

Professional competencies	Application	Interview
Essential		
Be within 2 years of clinical practice at the time of appointment, including the supervision and training of doctors in training.	✓	
Demonstrable ability to provide leadership, create consensus, and have experience in a senior leadership role.	✓	✓
An experienced consultant physician and fellow of the RCP, in good standing with employer, the General Medical Council and the RCP.	✓	
A commitment to the mission, vision and values of the RCP.	✓	✓
Ability to work collaboratively with an individual team, across specialties and institutions.	✓	✓
Ability to delegate effectively, ensuring appropriate skills and experience are deployed from a team to deliver strategic objectives.	✓	✓
Desirable		
International MRCP(UK) PACES examining experience.	✓	
Technical competencies		
Desirable		
Experience of delivering and evaluating international projects.	✓	✓
Successful experience of fundraising for education and training projects (corporate sponsorship, grant writing, project proposals etc).	✓	✓
Experience and understanding of business development and of identifying and successfully delivering business opportunities.	✓	✓
Existing network of international and UK contacts, including physicians and others in leadership positions in the medical profession / healthcare industry.	✓	✓