



# *Future Healthcare Journal* editorial board

## Terms of reference for editorial board member fellowship

The members of the editorial board advise the editor-in-chief and editorial staff on all matters relating to the *Future Healthcare Journal's* content and editorial direction and are encouraged to contribute substantively to the success of the journal.

Specifically, it is hoped that members of the editorial board will support the *Future Healthcare Journal* in the following ways:

- > Participating in periodic consultations, formal and informal, to inform the journal's progress and plan for its future.
- > Encouraging high quality submissions to the journal from medical students and raising the journal's profile amongst medical student networks and societies
- > Attending three meetings of the editorial board each year.
- > Providing insight and perspective from their profession or area of interest within healthcare to help inform the journal's mission.
- > Raising the journal's profile among the institutions and professional communities in which they are active.
- > Assisting the editors to manage the peer review process by identifying qualified colleagues to review submitted articles and making recommendations on manuscript decisions, and by peer reviewing themselves when appropriate.
  - > Contributing their own original scholarly work to the *Future Healthcare Journal*.
  - > Supporting the editor-in-chief to source and commission articles.

Membership of the editorial board as a fellow is for an initial 1-year term, which is renewable by mutual agreement.